## Ponytail Project Chop Event Checklist

My Fundraising Goal

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	RECRUIT
$\bigcirc$	Recruit your chop squad and register team members to your team.
	SET A DATE AND LOCATION
	Choose a date and time and start promoting your chop.
$\bigcirc$	Chat with your school to find out if they will let you host your event.
	INVITE
$\bigcirc$	Invite your friends, family and school mates to watch you 'rock the chop'.
	FUNDRAISE
$\bigcirc$	Promote your fundraiser on social media (Facebook, Instagram, TikTok, etc) and share your online fundraising page link.
$\bigcirc$	Ask local businesses to donate prizes, and host a raffle.
	SOCIAL MEDIA
$\bigcirc$	Share your journey on social media, follow us on Instagram @ponytailproject and hashtag #PonytailProject #RocktheChop so we can follow you!
	ORGANISE YOUR CHOP
$\bigcirc$	Ask a local salon to come along to your chop event to chop off your ponytail.
$\bigcirc$	Book a hairstyling appointment for after your chop so they can create your new look.
$\bigcirc$	If you're making the big chop at the hair salon, reach out to our long list of supportin salons on our website.
	REACH OUT
$\bigcirc$	We want to know all about your event! Contact us at <b>fundraising@cancerqld.org.au</b> with your event details and we might be able to organise media to attend your chop.
	DECORATE
$\bigcirc$	Decorate your chop event space! We have loads of downloadable resources on our website that you can print as many times as you like.
	CAPTURE
$\bigcirc$	Don't forget to take before and after photos. We'd love to see them!
	MAKE WIGS
	Please don't bin your ponies! Send them to Sustainable Salons to be made into wigs.
	Check out our website for information on how to donate your pony to Sustainable Salons.
	BANK YOUR FUNDS
	Don't forget to bank any cash donations towards your fundraiser. This can be done online through your fundraising page.

TO DO LIST
NOTES

You're a whole lot of lovely for making the chop for change – yes YOU!

@Ponytailproject
1300 65 65 85
fundraising@cancerqld.org.au
ponytailproject.com.au

